

**WISTA International Executive Committee
Extraordinary Meeting on MOU with IMO
Minutes of Meeting**

DATE: Tuesday, April 21, 2020

In Attendance: Despina Panayiotou Theodosiou (DT) Alexandra Anagnostis (AA)
Connie Roozen (CR) Sanjam Gupta (SG)
Naa Densua Aryeetey (NA) Fabiana Martins (FM)
Angie Hartmann (AH)

The meeting was called to order at 5:05 EDT.

1) Overview of rules applying to ALL NGOs with Consultative Status with IMO

DT read through the 10 (ten) rules and will offer a copy to ExCo members and as part of these minutes.

It's important to note that our consultative status brings with it a responsibility to actively promote the activities and objectives and promote and disseminate of the work of the IMO. Every two years a review of our activity illustrating our performance to this rule (#4).

The HQ must be a working address and looks for it to be in the UK. (#5)

Four privileges: Provisional agendas, Right to submit items to these committees, Right to be representative observer at plenary meetings, Right to receive the text of resolutions of the assemblies.

2) Reviews of NGO Performance

Our initial review – March 2019

We only had consultative status for a few months (since July 2018).

We listed the meetings attended.

We listed how we promoted the activities of IMO in the social media.

Every time we submit something to the IMO (even as a co-sponsor), this still counts to our performance.

It's important to keep a very good record of what we do throughout the year.

Whatever platform we provide counts very positively for us.

Examples – signing of the MOU, the meeting organized in January 2020 – these activities count.

Is there a minimum of involvement for performance reviews – none defined in the document. Perhaps on purpose to ensure that an NGO does not pigeonhole their

involvement on specific topics. It is very important to contribute to papers, even if co-sponsors, to illustrate our interest.

3) 2020 IMO Meetings & Sessions – Schedule Uncertain

Due to the COVID-19 crisis, all IMO meetings are postponed.

We don't know how the reviews will be held next year considering the pause in meetings. We will review once it is announced by IMO. A lot of confusion on how they will go forward during the lockdown.

4) IMO Survey on Women in Maritime

DT had a discussion with Helen Buni (HB) earlier today. Some projects are not moving due to the crisis. The discussion held earlier today was perhaps considering bringing IHS into the conversation earlier than anticipated. Survey will be split in two – 1) One to member states, 2) One to industry. There will likely be a challenge to gain industry input due to the crisis. And even with the best survey tool, we will need a statistician to combine the two surveys to ensure solid, reliable results.

DT and Helen Buni will go back and find the quotation IHS submitted some time ago and see if the scope can be redefined and updated just for the survey. This will ensure our reputation and that of the IMO Technical Committee are not impacted.

All things going well, WISTA International will be subcontracting IHS to perform the survey. We will still be leading it together with the IMO.

Options should be ready by our May meeting and we should make decisions on how to move forward.

The goal is to have something – even if it is the final survey questions to be distributed, platform, and plan of analysing results – by the end of this year.

NA stressed the importance of WISTA International doing whatever we can during this time to not lose time once the defined plan forward is identified.

The basic information sought is the number of women in the maritime industry, both shoreside and shipboard. We need confirm what BIMCO is capturing to ensure we don't duplicate and contradict their findings.

Can we use members such as Helen Ioannou of WISTA Cyprus to start being the database for industry participants. We need to be cautious of GDPR requirements. Perhaps we can ask other associations (Intertanko, BIMCO, etc) to distribute to their members.

5) IMO Speakers' Bureau

DT – The latest update is IMO's approval (Helen Buni) of using Jillian Tobias contractor to build the website. Jillian has submitted a proposal for functionality. DT offered to send the proposal to anyone on ExCo to review and offer comments.

The Diversity Committee will assist in developing the online questionnaire.

Right now – the building of the website is the main focus.

AA asked about documented commitments from IMO for spend on these projects.

DT suggested that IMO reimburse Jillian Tobias contractor directly.

WISTA International needs to register as a vendor/supplier with IMO so that we can be reimbursed with no complications when the time comes.

We should consider having the website design come through WISTA International so that it falls under our NGO - MOU activity. DT to confirm with HB how they will wish to move forward when it comes to contracts for work and fund reimbursements.

6) Brief overview of the Online Presidents' Meeting Agenda

Went through the final email to be sent to the NWA President which includes the final agenda and assignments of discussion items.

Meeting was adjourned at 6:42 EDT.