

WISTA International Executive Committee Minutes of Meeting

- DATE:** Monday, March 02, 2020
- In Attendance:** Despina Panayiotou Theodosiou (DT)
Alexandra Anagnostis (AA)
Connie Roozen (CR)
Sanjam Gupta (SG)
- Unable to attend:** Angie Hartmann (AH)
Naa Densua Aryeetey (NA)
Fabiana Martins (FM)

Prior Meeting Minutes PENDING:

RTD 2018
AGM 2018
August 2019
AGM 2019
Feb 2020

The meeting was called to order at 6:04 EDT.

1) WISTA International's SPRING ExCo Meeting scheduled for May 4-8 2020

With the current Coronavirus pandemic (declared pandemic at 2:00pm EDT) which is triggering flight restrictions by employers, cancellations worldwide of industry conferences, etc DT spoke with NA on the subject just prior to the ExCo call. Ghana's President office has just recently issued guidance on limiting all unnecessary travel. WISTA Ghana has been discussing the best course of action regarding the meeting and their scheduled conference. ***WISTA Ghana's Executive Committee will be meeting next Thursday (Mar 19) to discuss and they will revert to us.***

One thought during the discussion was to postpone the meeting a month – to the end of June. It's important to note the following events scheduled for end of June:

- June 1- 5: Posidonia Athens (Likely to be rescheduled)
- June 29 – July 1: CMA Stamford, CT (rescheduled from Mar 31 – Apr 2)
- June 9 – 11: Intertanko Oslo
- June 1 – 5: IMO Sub Committee on Human Element
- June 15 – 19: IMO Technical Cooperation Committee
- June 29 – July 3: IMO Council

1. Next NWA Presidents Online Meeting

Scheduled for Thursday, April 23, 2020 10:00 UTC – 12:00 UTC

The first notice went out on Monday, March 9 to 64 persons (NWA Presidents, ExCo, Communications Team). We had 20 positive responses by the end of the day on the 9th/March and 27 in total as of today.

Agenda items for the meeting are:

- A) WISTA International Strategy. (DT to incorporate comments received and finalize)
- B) Survey Template & Objectives (See IMO discussion below)
- C) Update by WISTA Germany on 2020 International AGM & Conference.
- D) Review of Protocol (CR to draft) for submission of members count and fees and repercussions of failing to submit in a timely manner.
- E) Brief and succinct update on Committees by ExCo representative

DT offered an update on the Survey which is a deliverable in our MOU with IMO:

Helen Buni (HB) and DT met via video conference this week to discuss the survey. Plan is to send out the objectives of the survey with IMO to the ExCo and HR Committee next week.

Two surveys to be conducted:

1 to member states to get women in Maritime Adm and students

1 to NGOs to get answers from industry.

IMO will make sure that the survey is translated into the languages of IMO: English, Chinese, Arabic, Spanish, Russian and French

Meeting to be held with HR Comm next week.

ExCo to respond feedback in a timely fashion on the document when received.

HR Committee to be working on the template for the survey

The template and stated objectives to be presented to the Technical Cooperation Committee meeting in June.

Deadline to submit papers for presentation is April 24. This will be the objectives and the final survey template itself. HB confirmed that there will be no charge to access the survey results.

2) Sponsorships & Funding Alternatives

CR requested that we return to the table of new funding options, originally discussed during the November ExCo meeting and reinvigorate the discussion.

Prior to a brief review of the funding options, CR offered an overview of NWAs who have not paid their dues as yet:

Canada, Bahamas, Morocco (still haven't paid 2019), Argentina, Denmark (disputing voted on and approved fee increase), Georgia, Hong Kong (says they have no paying members as they have no bank account), Italy, Korea, Poland, Portugal, Sri Lanka, and Turkey (13 total)

Specifically, for WISTA Morocco, it was agreed that if they do not pay the fees for two years by April 1, they will be declared dormant. CR will send them an email to inform them of this decision.

Funding Alternatives: (copy of November’s table below)

It was agreed by all on the call that we need to get some movement under some of the suggestions below. CR is going to start a search for a consultant (with a background in Foundations and/or grant proposals) to assist us with contacting organizations which may be interested in supporting WISTA’s mission.

CR reiterated the fact that Wilhelmsen is very interested in sponsoring and supporting WISTA. There is a lot of “low hanging fruit” which we need to focus on. She also reminded us that there is money in the 2020 budget for consultancy work.

Action item in additional to those noted in the table:

DPT, AA, and CR to schedule a call with Christina Liviakis (WISTA USA) to discuss grant work and determine if she has some contacts for us.

Funding Option	Discussion	Comments (and action item(s), if applicable)
Foundation Grant	Melinda Gates: 1 BUSD to promote Gender Quality https://time.com/5690596/melinda-gates-empowering-women/	Action Item: AA to research and update ExCo on next call
Foundation Grant	Onassis Foundation	Action Item: DT to follow up with her contact on the Board as well as Christina Liviakis
Foundation Grant	Nippon Foundation	Action Item: DT to research, asking contacts in Japan
Foundation Grants Publications, Training Packages	CP has funding in the budget for grant writing Diversity Committee could take a lead on such offerings – start with Diversity topics Important Note: Will need “WISTA Product” agreement for all Committee members.	Action Item: FM to consider and discuss further during next meeting Action Item: DT to discuss online “store” option with Jillian Tobias.
Reference to Maritime Institutions		Action Item: DT to flesh out and offer a more detailed overview during next meeting.
Exhibitor Tables at our International AGM & Conferences	Sale of Exhibitor space (table and two chairs) at our International AGM & Conference. If we move forward, likely won’t begin until 2021 considering the progress made to date by WISTA Germany for 2020.	Action Item: AA to flesh out and offer a more detailed overview during next meeting.
ExCo involvement in International AGM & Conference	All recognize the profit made from the International AGM and Conference. Consideration needs to be paid to having ExCo take the lead role.	Action Item: Group formed at last ExCo meeting held at the Cayman Islands.

	Discussion included examples such as the MLA Events.	AA, CR, and DT to discuss and further consideration/ideas.
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3) Individual request from WISTA Members for personal nominations

We recently received a [request](#) from a WISTA member for a personal nomination to the EUSE2020 award. FM asked if we have a protocol for responding to such requests. We do not. All on the call agreed to address these on a case-by-case basis.

4) APAC Conference

The discussion on this conference was cut short as SG has received a note via Messengers that the event will likely be postponed. SG to request a formal notice via email and keep everyone updated.

5) WISTA International Trade Committee

NAA requested via email prior to the call feedback on when we will be announcing the Committee and reaching out to NWA Presidents to solicit participation from their members. It was agreed to discuss same during the upcoming Presidents Online Call.

6) NEW NWA's

A) WISTA Malaysia: SG reported that the founding members (less 2) have sent in their profiles. Their draft constitution was sent to FM today. Should launch soon.

B) WISTA Malta: DT spoke with one of the ladies interested in leading the new NWA as President, Michaela Muscat. AH to be asked to reply to Geraldine with this update.

7) Open Discussion

DT offered an overview of (1) the Commonwealth Business Forum to be held in Rwanda in June and (2) Women in Gas Industry (WIGS). WIGS is a well-respected organization based in London. DT will suggested to Claudia Ohlmeier to consider including them as speakers/presenters in Hamburg.

Meeting was adjourned at 7:10am.

Next meeting is scheduled for Monday, April 6, 2020.