

WISTA International Executive Committee

Minutes of Meeting

DATE: Monday, November 11, 2019

In Attendance: Despina Panayiotou Theodosiou (DT)
Alexandra Anagnostis (AA)
Fabiana Martins (FM)
Sanjam Gupta (SG)
Naa Densua Aryeetey (NA)
Angie Hartman (AG)

Unable to Attend: Connie Roozen (CR)

VENUE: Online – GOTO Meeting ID 485-361-753

DP called the meeting to order at 07:30 EST and welcomed the new members of ExCo.

Prior Meeting Minutes:

Review, comments and acceptance of prior meeting minutes

The following minutes are still pending from Diane Edwards:

August 2019
AGM 2019
RTD 2019

New Business:

1) Overview of 2019 Annual General Meeting, President's Round Table Discussion

Round Table Discussion Comments:

A) DT: Positive outcome with Nominations Committee changes proposal. The Chair expected some questions from the NWA Presidents but none put forward. Some very good criteria defined for future candidates. Will be outlined in the minutes and the Protocol will be updated.

B) DT: There was considerable discussion on the proposed increase of membership fees during the RTD which was important to allow NWA Presidents (or their Representatives) express their opinions. Final tally of voting: 35 in favour, 6 against, and 2 votes were left blank.

C) FM brought up the topic of the layout of the RTD, proposing that consideration be paid to the layout of the room. Discussion amongst those in attendance included reference to the layout during past

RTDs (U-Shape in Rotterdam (2017), Large Conference room layout onboard the ship (2016) which allowed for all participants to see one another, suggesting great ease of ideas and exchanges.

Action Item: DP to discuss with WISTA Germany President prior to 2020 RTD

D) FM commented positively on the fact that discussion was held prior to the RTD on significant items (i.e., annual fee increase). This practice should continue via the Regional Representatives to avoid surprises.

Annual General Meeting Comments:

- A) DT: All went smoothly with the elections. Avoided the delay experienced last year.
- B) DT: Very good results with the fee increase voting. CR did an excellent job presenting the arguments and rationale for the fee increase.
- C) DT will be sending out an email to all NWA’s recapping the results of the AGM items. (Note: at the time of writing the minutes, this message had been sent).

2) Additional Funding Options

While the increase in member fees will help offset the annual deficit, it has been agreed by all that additional funding options must be considered, adopted and put in place.

Discussion included:

Funding Option	Discussion	Comments (and action item(s), if applicable)
Foundation Grant	Melinda Gates: 1 BUSD to promote Gender Quality https://time.com/5690596/melinda-gates-empowering-women/	Action Item: AA to research and update ExCo on next call
Foundation Grant	Onassis Foundation	Action Item: DT to follow up with her contact on the Board as well as Christina Liviakis
Foundation Grant	Nippon Foundation	Action Item: DT to research, asking contacts in Japan
Foundation Grants	CP has funding in the budget for grant writing	
Publications, Training Packages	Diversity Committee could take a lead on such offerings – start with Diversity topics Important Note: Will need “WISTA Product” agreement for all Committee members.	Action Item: FM to consider and discuss further during next meeting Action Item: DT to discuss online “store” option with Jillian Tobias.
Reference to Maritime Institutions		Action Item: DT to flesh out and offer a more detailed overview during next meeting.

Exhibitor Tables at our International AGM & Conferences	<p>Sale of Exhibitor space (table and two chairs) at our International AGM & Conference.</p> <p>If we move forward, likely won't begin until 2021 considering the progress made to date by WISTA Germany for 2020.</p>	<p>Action Item: AA to flesh out and offer a more detailed overview during next meeting.</p>
ExCo involvement in International AGM & Conference	<p>All recognize the profit made from the International AGM and Conference. Consideration needs to be paid to having ExCo take the lead role.</p> <p>Discussion included examples such as the MLA Events.</p>	<p>Action Item: Group formed at last ExCo meeting held at the Cayman Islands.</p> <p>AA, CR, and DT to discuss and further consideration/ideas.</p>

Standing Agenda Items:

1) Update from ExCo Members on their Regions

ExCo Member	Region	Items	Comments (and action item(s), if applicable)
SG	Asia Pacific	WISTA Bangladesh formed	Action Item: Launch Date to be set
SG	Asia Pacific	WISTA Malaysia pending	Action Item: Will be reaching out to POC; one member required for each of the seven states.
SG	Asia Pacific	WISTA Korea	Catherine Smith wanted to discuss with SG while in Caymans regarding communication with WISTA Korea, but did not get the opportunity.
SG	Asia Pacific	Pakistan pending	Action Item: DT to speak with their rep at the IMO meeting in early December.
SG	Asia Pacific	WISTA India Event	CEO from Maersk Tankers requested assistance from WISTA India for a local event. Went very well – 65 in attendance, including CEO Form Maersk Tanker and women from the Coast Guard – which was the first time. Maersk wishes to continue the cooperation. Good opportunity to pursue corporate sponsorship.
SG	Asia Pacific	WISTA India Event	ISWAN meeting being held in Mumbai Nov 18-19. SG is invited to speak on the welfare of Seafarers. Another good opportunity to pursue the topic of corporate sponsorship.
FM	Americas	Newly appointed ExCo Member	Action Item: DT to send out a notice to all NWA Presidents in Americas Region advising of new ExCo Member representative.
FM	Americas	WISTA Guatemala pending	Documents submitted. Action Item: FM to follow up with Jeanne Grasso.
AH	Europe	WISTA Malta pending	Nothing received as yet. Established in the past. New members will need reapproval of Articles.

			Action Item: AH to make contact and update ExCo via email prior to next meeting.
AH	Europe	WISTA Romania pending	AH spoke with the POC. Follow up required.
AH	Europe	WISTA Ukraine pending	Established in the past. Request received from some ladies wishing to re-establish. All desire to be NWA President. Sylvia from WISTA The Netherlands has a colleague who is also interested. Action Item: AH to make contact and update ExCo via email prior to next meeting.
NA	Africa	WISTA Angola pending	Very close. Expect to have all documents finalized and invoice issued by the end of 2019.
NA	Africa	WISTA Cameron pending	Very close. Expect to have all documents finalized and invoice issued by the end of 2019.

2) Outstanding Project Review

Item No	Project	Status	Comments (and action item(s), if applicable)
1.	IMO Consultative Status	Will get final, official approval at IMO Assembly end of November. First review completed successfully.	Starting 2020, we will need to submit papers, reports to IMO. Discussed focusing on our 2020 Theme: Sustainability.
2.	Trademark	Ongoing	Jeanne Grasso has agreed to continue to manage this project as Blank Rome advises on Pro Bono basis. WISTA International continues to pay registration and processing fees.
3.	Articles of Association	Require review and updating	Action Item: DT to compile list of volunteers from RTD and forward to ExCo. Working Group to be formed, Chairperson assigned and process format defined. FM suggested IMO Working Committee format.

3) Committee Updates

Considering the changes to the ExCo Committee, representatives were confirmed and/or assigned as noted below. Each Committee Representative is to reach out to their Committees and be prepared to offer updates each ExCo Meeting.

Item No	Committee	ExCo Representative	Comments
1.	HR Committee	NA	
2.	Diversity Committee	FM & SG	FM suggested meeting with big conference coordinators to “ban” the all male panels.

			FM suggested organizers to take the time to make introductions and help open doors for WISTA Members. B2B meetings. FM to hold off for now awaiting a Comms Committee.
3.	Futures & Technology Committee	AA	AA sending out an email announcing her involved and requesting volunteers for Chairperson and/or Co-Chairs.

New Business/Open Discussion:

1) WIMAfrica request for MOU with WISTA International

WIMAfrica requested WISTA International to consider an MOU via the following means:

- A) Handing same to NA at the end of event in Cayman Islands
- B) Texting DT
- C) Emailing Karin Orsel

Decision had been made in the past to only consider MOUs with global reaching, international organizations. NA will respond to WIMAfrica that they should approach the regional NWAs in Africa for cooperation.

2) WISTA International Advisory Group

The formation of an Advisory Group has been discussed with the goal of retaining the knowledge, experience and wisdom of past ExCo members. Up to two persons that were not in the past ExCo members can be invited, at the discretion on the ExCo.

An informal discussion on the subject resulted in an initial list of members to be invite:

Former ExCo members

Karin Orsel
 Jeanne Grasso
 Consuelo Rivero
 Rachel Lawton
 Katerina Stathopoulou

Non former ExCo members

Kathy Metcalf
 Kathi Stanzel

The Advisory Group would be asked to join discussion on topics on the request of the ExCo, or have meetings with the ExCo for general discussion once every 4-6 months.

To be completed:

- 1) Criteria for Advisory Group membership to be developed.
- 2) Expectations of Advisory Group to be defined.

- 3) Invitation letters to be sent.
 - 4) Initial meeting/call to be scheduled.
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***Meeting was adjourned at 9:26 EST.
Next meeting is scheduled for December 2, 2019.***