

Minutes of the WISTA ExCo Meeting

Date/Time: Wednesday 04 March 2019 at 10.00 UTC

Location: On-line Conference (Go-To-Meeting)

Present:

Despina Panayiotou WISTA Cyprus	Theodosiou President	DT
Diane Edwards WISTA New Zealand	Secretary	DE
Connie Roozen WISTA Netherlands	Treasurer	CR
Jeanne Grasso WISTA USA	Member	JG
Angie Hartman WISTA Greece	Member	AH
Naa Densua Aryeetey WISTA Ghana	Member	NA
Sanjam Gupta WISTA India	Member	SG

Welcome DT welcomed all to the meeting.

Minutes

- The minutes of the ExCo Meeting held on 07 January 2019 were approved.
- The minutes of the ExCo Meeting held on 04 February 2019 were approved, subject to the amendments in DT's feedback.

Finance

DT and CR had met with Lena Gothberg (LG) and the contract has been agreed, subject to agreement on the number of hours to be worked.

CR reported she is about to finalise the Budget for 2019.

The NWAs still outstanding are Nigeria, Korea and Japan. Overall it is looking like a net increase in overall (individual) memberships of approximately 222.

CR confirmed that she is still attempting to get sponsorship, but as yet nothing has been confirmed. The first priority is to find sponsorship for Norshipping but there will also be a focus on finding sponsors for other events and projects.

Strategy

DT thanked ExCo for their feedback on the strategy and has incorporated this into the latest version of the strategy which is now ready to be sent to NWAs.

Action:

- DT to send strategy paper to the Presidents for their meeting

ExCo discussed including an environmental focus in the 2020 theme and how this might complement diversity.

Action:

- DT to send out examples she received.

IMO

DT sent an update prior to the meeting regarding IMO's theme for 2019, which is Empowering Women in the Maritime Community, and will need some help from WISTA's NWA's in promoting it.

Prompted by the HTW Committee, the Technical Cooperation Division have asked WISTA for help doing a joint Women in Maritime survey. This fits with our intended industry survey and funding from IMO for consultants to assist may be possible. This joint initiative will be announced in March, but details must still be worked out.

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IMO
(continued)

The goal was to update HTW in late April and report results at World Maritime Day in September, but this timeline was determined to be too ambitious, and DT advised the TC Director of the same.

The Secretary General was disappointed that NGOs did not do more to promote the WMD theme in 2018 and is making a concerted effort for 2019 to be more successful. As such, the External Office asked if we would assist in co-organising an event on women in maritime at the IMO during the HTW committee meeting in late April/early May, along with Intertanko and ICS.

WISTA has also been asked to be present at the parallel event in Colombia and Maritime day at the IMO, which will help cement WISTA's participation at the IMO.

WISTA also has been asked to participate in a facilitation event IMO is planning on 10 April. They would like us to be on a panel for "Women, Ports and Facilitation". JG will participate.

The IMO Secretary General will be in Ghana and NA said she would like to present a gift from WISTA International, as well as from WISTA Ghana. She is hoping to get press coverage and is working on a paper for the address, which will be forwarded to DT for review.

JG and DT continue to work on the guidelines for IMO and will be meeting again with IMO's Helen Buni. JG hopes to have the draft guidelines for the On-Line Presidents' Meeting and for discussion at the May ExCo meeting.

UAE

UAE have been advised they are considered dormant and NWAs have been advised. JG and DT to manage any resulting correspondence.

Events

NorShipping (June 2019)

LG has been designated to coordinate this and will work with WISTA Norway. It is still not clear how costs will be split between WISTA International and WISTA Norway and budget still needs to be finalised.

London International Shipping Week Event (September 2019)

Inmarsat have said they will cover cost of the International Shipping Week event in September and will provide space. DT will be meeting with them in March to discuss what is expected.

Word Maritime Day (September 2019)

Nothing specific has been planned for this yet.

International Conference - Cayman Islands (October/November 2019)

JG to follow up with Sherice Arman to determine status of the website and FAQs.

JG noted that hosting a conference is a lot of work and ExCo needs to make sure NWAs are aware of the work involved before bidding on a conference. It was highlighted that Australia have not attended an international conference and will need to do so if they are intending to host in 2022. DE advised she has spoken to the Australian President and has encouraged her to attend the Cayman Islands' Conference.

President's On-Line Meeting

The agenda for the Presidents' On-line meeting was discussed. It was agreed the following topics should be included:

- Strategy
 - Guidelines for IMO
 - Fees
 - International Conference
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Trademark JG raised that the budget only included £1,000 for the trademark project but £5,000 had been agreed at the AGM. CR confirmed that £5,000 should have been allocated. Fabiana Martins and Belen Espineira offered help to progress things in Brazil and Argentina, respectively, but WISTA will need to pay the filing costs.

Protocol Updates The Protocol documents are almost done and will be uploaded to the website.

NWA Updates

Africa

- Invites have been sent to WIMA and WIMAC for the April Conference which have been received positively. WIMA will be presenting a paper. It will be opened by Nigerian Shipping Council. Press will be in attendance.
- South Africa sent its list of 10 members.
- Angola sent its list of 10 members and their documents but they are in Portuguese so NA has asked for translations.
- Cameroon are now working on their constitution.
- There is continued interest in Egypt but nmore followup is needed. NA to contact AH for help.
- Still waiting for Nigeria to finalise membership numbers for 2018 so the membership invoice can be sent.

Americas

- Continuing to liaise with Sherice Arman regarding the International Conference. Website should be up soon and programme outline has been done.
 - JG to hopes to have an Americas telephone meeting with NWAs in March.
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	<p>Europe</p> <ul style="list-style-type: none"> • There is still some interest in Ukraine but nothing definite yet. <p>Australasia</p> <ul style="list-style-type: none"> • DE still to speak to Australia about the 2022 conference. <p>DE is promoting the Asia Pacific Conference in Hong Kong to NZ and Australia</p>
Diversity Committee	<p>The Pledge has now been finalised and will go out this week.</p> <p>The other guidelines will be recirculated as the Committee is still waiting for ExCo feedback.</p> <p>Action:</p> <ul style="list-style-type: none"> • ExCo to provide feedback on Diversity Committee Documents.
HR Committee	<p>It is business as usual for the HR Committee who are supporting students.</p> <p>DT confirmed that Spinnaker will not be involved in the industry survey and WISTA will proceed with IMO (refer above).</p>
Technology & Futures Committee	<p>Six working groups have been established and DE is supporting. The February meeting established that the groups were all at different stages with some close to finalising their first draft of the white papers and others still in the exploratory stage. It is clear that the groups who have nominated a “chair” are making better progress so DE suggested that each group choose someone to take the lead. She has also been encouraging them to narrow down their focus to keep the research manageable.</p>
Other Business	<p>There was no other business</p>
Close	<p>The meeting closed at 13.05 UTC.</p>

Summary of Actions

Added this Meeting

Actions	Assigned to:
Send strategy paper to the Presidents for their on-line meeting	DT
Send out examples of mottos she received from Panama.	DT
Follow up on next steps for Norshipping, LISW and WMD.	DT
Continue exploring relationship with IMO in relation to the industry survey.	DT
Provide feedback on Diversity Committee Documents.	ExCo

Actions Brought Forward from Previous meetings

Develop budget for NorShipping	CR and DT
Discuss 2022 conference opportunity with Australia	DE
Finalise LG's contract.	DT and CR
Update the AGM and Nominations Committee Protocols.	JG
Speak to each member of Communications Committee to advise them of decision to dissolve the Committee	DT
Coordinate review of Articles	JG