

## Minutes of the WISTA ExCo Meeting

Date/Time: Wednesday 04 December 2018 at 10.00 UTC

Location: On-line Conference (Go-To-Meeting)

### Present:

#### ExCo

Despina Panayiotou Theodosiou	President	DT
Diane Edwards	Secretary	DE
Connie Roozen	Treasurer	CR
Jeanne Grasso	Member	JG
Sanjam Gupta	Member	SG
Naa Densua Aryeetey	Member	NA
Angie Hartman	Member	AH

**Welcome** DT welcomed all to the meeting.

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**Minutes** Only feedback from JG and ND had been received. Other to send ASAP.

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**UAE** There was a discussion on the status of WISTA UAE.

#### **Action:**

- JG to respond to the President's email and will encourage them to inform us of their path forward to come into good standing, otherwise EXCO will have no choice but to declare them dormant.
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**Finance** CR confirmed that the handover with former Treasurer Rachel Lawton was almost complete and she is continuing to review options for how to deal with sponsorships for various events.

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**IMO** JG confirmed that there are three options for those attending IMO meetings as a WISTA representative: as an Observer; an Advisor; or a Delegation Head. DT and JG had received orientation information but still have to go through this.

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**Norshipping Event** The WISTA 45th Anniversary was discussed with the possibility of combining with the Norshipping event.

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**Action:**

- DT to arrange a separate call to discuss possibilities and options for how to work with Norshipping.

**Events**

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**Midterm Meeting 2019, May 9-11**

AH will be the liaison. She and DT will meet with WISTA Switzerland in January to plan the meeting.

**International Conference 2021**

WISTA Australia expressed interest in bidding for the conference in 2021. As this was awarded to WISTA Brazil during the AGM in Tromso, DT see if they may be interested in hosting for 2022.

**Diversity Pledge**

JG confirmed that she and DT had not yet met with the Diversity Committee around the pledge

**Action:**

- All to resend their feedback on the Pledge to JG or DT.

**Industry Survey**

DT confirmed she had not been able to secure an agreement with Spinnaker. She is looking into finding alternative options for outsourcing the survey.

**Action:**

DT to advise the HR Committee of next steps.

**Regional Updates**

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**Middle East/Asia/Oceania**

SG announced that WISTA Bangladesh were ready to launch. JG said she had not yet received a list of the members or the names of the Board.

**Action:**

- SJ to contact WISTA Bangladesh to request they send the details to JG.

**Africa**

- WISTA Nigeria, will be donating a fishing boat, nets, and engine boat to women in the fishing community in the Eastern region of Nigeria. This is scheduled for February 2019. It will be the second time WISTA Nigeria is assisting the Women in Fishing and Aquaculture and empowering small scale fisher women.

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**Regional  
Updates  
(continued)**

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- WISTA Ghana is preparing to host the 6th African Regional Conference in Accra, scheduled for March 2019. Details of this will be put on the website before the close of year. A Christmas party is scheduled for the 14th of December 2018.
  - Interest in reviving WISTA South Africa is increasing. Ms. Sussan Nuebert has been connected to the Team who are already working on the project. Ms. Clare Gomes who already has 33 members has welcomed Susan and the two are meeting to discuss developments so far.

**Close**

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The meeting closed at 11.30 UTC.

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## Summary of Actions

### Added this Meeting

Actions	Assigned to:
JG to respond to the WISTA UAE President's email and will encourage them to inform us of their path forward to come into good standing, otherwise EXCO will have no choice but to declare them dormant.	JG
Arrange a separate call to discuss possibilities for how to work with Norshipping.	DT
Determine if Australia has an interest in hosting the 2022 conference.	DT
Advise HR committee of next steps for industry survey	DT
Resend feedback on the Pledge to JG or DT.	ExCo
Contact WISTA Bangladesh to request they send the details to JG.	SJ – DONE

### From Previous meeting

Actions	Assigned to:
Cut-off date to allow NWAs to vote at AGM to be added to the NWA Protocol	JG – Requested Word version of the latest document from DT
ExCo to provide feedback on Agenda and Minutes timing Document	DE coordinating All ExCo feeding back
Speak to each member of Communications Committee to gauge whether the Committee is still required.	DT
Work with Sara Brennan from the Diversity Committee to finalise pledge	DT and JG
Get NWAs to complete their profiles for the website and identify a webmaster for their national sub-site.	LG (DE overseeing)
Ensure updates to Nominations process (how to get on to Nominations Committee, changes to procedures) are updated in Nominations Committee Documentation	DE
Coordinate review of Articles	JG
Develop guidelines for participation in IMO activities	DT and JG
Add to AGM protocols the need to check non-members leave the room at start of AGM.	DE

Actions	Assigned to:
Send latest copy of LG contract to DT.	JG – Done; awaiting CR and DT feedback
Check what is outstanding in LG contract and finalise.	DT – See above comment
Explore sponsorship for funding of various events	CR
Review Nudges booklet	SG coordinating All ExCo to feed back
Review the start-up presentation and make any necessary changes	DT (all can assist)